

REPORT TO CABINET

Open		Would any decisions proposed :		
Any especially affected Wards	Operational	(a) Be entirely within cabinet's powers to decide YES		
		(b) Need to be recommendations to Council NO		
		(c) Be partly for recommendations to Council and partly within Cabinets powers – NO		
Lead Member: Leader of the Council		Other Cabinet Members consulted:		
		Other Members consulted:		
Lead Officer: Samantha Winter E-mail: sam.winter@west-norfolk.gov.uk Direct Dial:01553 616327		Other Officers consulted:		
Financial Implications NO	Policy/Personnel Implications NO	Statutory Implications (incl S.17) NO	Equalities Impact Assessment req'd NO	Risk Management Implications NO

Date of meeting: 27th June 2023

APPOINTMENTS TO OUTSIDE BODIES AND PARTNERSHIPS

<p>Summary</p> <p>The report seeks approval for nominations for Executive appointments to serve on outside bodies and partnerships for 2023/2024.</p> <p>Recommendation</p> <p>1) That the Cabinet appoints representatives to serve in an Executive capacity on the outside bodies and partnerships requiring appointment in the Appendix attached.</p> <p>2) That the reporting arrangements be noted, as shown in section 3 of the report.</p> <p>3) To note that all other appointments to Outside Bodies and Internal Drainage Boards will be made at the Council meeting on 13th July 2023.</p> <p>Reason for decision</p> <p>To ensure continued involvement in the community by the Council.</p>

1.0 BACKGROUND

1.1 The Council is invited to nominate representatives to serve on a number of outside bodies and partnerships with which the Council has a range of types of relationships.

2.0 INSURANCE COVER FOR BOROUGH COUNCILLORS

2.1 The Council's insurance will indemnify any employee or member arising from their service on the board or participation in the capacity of governor, officer, trustee, director, committee member or other official of any not-for profit entity other than the insured.

Provided always that:

- a) The service or participation by the employee or member is specifically requested by or under the specific direction of the insured.
- b) The insured is legally entitled to approve the service or participation and to indemnify the employee or member in respect of it.
- c) Any payment will only be made by the insurer for an amount in excess of any indemnification or insurance coverage provided by the not-for-profit entity or afforded from any other source and to which the employee or member is entitled.

2.2 When a member is appointed to serve on an outside body, they should also ensure that as well as completing the Register of Financial and Other Interest form, they should complete the annual "Related Party Transactions form", with the details of those bodies on which they serve.

3.0 FEEDBACK FROM MEMBERS ON OUTSIDE BODIES

3.1 Arrangements for reporting back by Members serving on Outside Bodies are approved every year at Council as follows:

3.2 Each of the relevant scrutiny panels should be able to request reports from Councillors serving on outside bodies which fall within their remit. By programming the reports over the Panel's annual timetable of meetings, it would be possible for members both to assess the usefulness of making appointments to bodies and be informed of any relevant matters.

3.3 Cabinet Members serving on outside bodies will report via their Cabinet Members' reports to Council.

3.4 All are welcome to use the Members' Bulletin to report on the work of any such organisation.

4.0 APPOINTMENT OF REPRESENTATIVES

4.1 **Executive Roles** – The attached Appendix lists those bodies to which Cabinet is invited to appoint representatives to. Appointments that fall within this category are corporate in nature and fall within the portfolio responsibilities of members of the Cabinet. Alternatively, a Cabinet Member may nominate a substitute Councillor indicating a willingness to serve on a particular body. For information, the Appendix lists any additional representatives which will be appointed subsequently in the Scrutiny, Parish and General categories. These do not require any action from Cabinet and will be appointed by Council on 13th July 2023.

4.2 **Scrutiny and Regulatory Roles** - Nominations for representatives to serve on Scrutiny bodies are being sought from the appropriate scrutiny panels at their meetings in June and then approved by Full Council in July.

4.3 **Parish Level Representation, Parished and Unparished Areas** - Local representatives may be appointed onto specific local bodies within or related to their ward. On occasions, a body may not specifically require the Council's representative to be a Borough Councillor, in which case a community representative may be

nominated by Council. Appointments will be made at Council on 13th July 2023.

- 4.4 **General Appointments** - Appointments which are of general interest to the Borough as a whole will be made at Council on 13th July 2023.

5.0 FINANCIAL IMPLICATIONS

- 5.1 Mileage and subsistence allowances for Councillors attending meetings.

- 5.2 All appointments can be made within the existing budget.

6.0 ACCESS TO INFORMATION

Current lists of Member representation
ACSeS report on liabilities of Outside Bodies.

APPENDIX 1

LIST OF OUTSIDE BODIES REQUIRING CABINET APPROVAL

Outside Body	Number of Cabinet Representatives to be appointed	2022/2023 representative
Action for Children	1	Bambridge
Active Norfolk	1	Sandell
Alive Management Board of Directors	3	Nockolds, Middleton
Alive West Norfolk Board	2	Nockolds, Middleton,
CNC Building Control Joint Committee	1	Blunt
College of West Anglia Board	1	Dark
Community Action Norfolk	1	Sandell
Community Alcohol Partnership	1	Relevant Portfolio Holder
Health and Wellbeing Board and Integrated Care Partnership	1 + sub	Sandell and Nockolds (sub)
Hunstanton Advisory Group	3 (2 Ward Members)	Middleton, Beal and Bower
King's Lynn Business Improvement District Board	1	Middleton
King's Lynn Festival Board	1	Nockolds
King's Lynn Health and Wellbeing Board	1	Relevant Portfolio Holder
King's Lynn Town Deal Board	3	
Local Government Association	1	Dark
Norfolk Arts Forum Executive	1	Nockolds
Norfolk Climate Change Partnership	1	Relevant Portfolio Holder
Norfolk Coast Partnership Management Group	1 + sub	Dark and Long (sub)
Norfolk Joint Museums and Archaeology Committee	1	Nockolds
Norfolk Parking Partnership Joint Committee	1 + sub	Humphrey and Kunes (sub)
Norfolk Policy and Crime Panel	2	D Tyler and Dark (deputy)
Norfolk Rail Policy Group	1	Sampson
Norfolk Records Committee	1	Nockolds
Norfolk Waste Partnership	1	Kunes and Long (sub)
North Lynn Discovery Centre Board	2	Middleton and Gore
PATROL	1	Humphrey
The Wash and North Norfolk Coast Marine Partnership	1	Devereux
	3	Blunt, Middleton, Gore
West Norfolk Chamber of Commerce Council	1	Middleton
West Norfolk Housing Company Ltd	3	Sandell, Blunt,
West Norfolk Property Ltd	2	Blunt, Lawrence
West Norfolk Shared Prosperity Fund Partnership Board	2	Dark and Middleton
West Norfolk Tourism Executive Forum	2	Nockolds and Middleton